



Job Location: Nashville TN - Downtown

Inspector General – TN Department of Human Services

The Department of Human Services mission is to offer temporary economic assistance, work opportunities and protective services to improve the lives of Tennesseans. Our vision is to be a leader in effectively partnering with human service customers in establishing or re-establishing self-sufficiency to create a better quality of life.

The Office of Inspector General (OIG) provides oversight of the Department's independent accountability functions. Those functions include program review, quality control, investigations, and internal audit. This office conducts compliance and quality control reviews of DHS programs, investigates referrals of potential fraud and abuse in the programs, handles adjudication, processes collections of claims overpayment and conducts internal audits and investigations for the department.

This position reports to the Chief Executive Officer, the Commissioner of the Department of Human Services. Direct reports include the following: Director Investigations, Claims Management Lead, Director Audit Services (Internal), Director Audit Services (External) and Director Background Unit. The Inspector General will indirectly manage a total staff of 120 individuals throughout the state of Tennessee.

Position Responsibilities:

The Inspector General is responsible for providing leadership and guidance in the planning, policy, program development and management of the OIG. This position directs, plans, conducts, and monitors investigations related to fraud, waste, abuse, program integrity, and mismanagement relative to a variety of federally and state funded programs.

Successful Candidate Profile and Desired Competencies:

The successful candidate will have demonstrated expertise in leading and planning complex investigations, directing a team of independent professionals, excellent written and oral communications, effective presentation skills and the ability to provide independent, objective, and thorough information to both internal and external stakeholders. This individual must flawlessly be able to manage to the mission.

- High levels of Discretion, Integrity and Trust
- Problem Solving and Decision Quality
- Building Effective Teams
- Command Skills
- Managerial Courage
- Political Savvy
- Process Management

Education and Experience Qualifications:

Education

- Bachelor's Degree from an accredited college or university in the area of criminal justice, social work, psychology, sociology, risk management or a related field
- Master in Business Administration in a related field and/or Professional designation is preferred (e.g. Certified Fraud Examiner - CFE)

Experience

- 4 – 6 years of senior/executive level management experience
- A combination of experience, such as in performance quality improvement, investigations, internal and external auditing, risk management, and compliance
- Combination of government and private sector experience a plus
- Substantial experience with federal, state or local regulatory agency

Information regarding State of Tennessee benefits:

<https://www.tn.gov/hr/topic/benefits>

How to Apply:

- Please submit resume and cover letter outlining your related experience to talent.management.dhs@tn.gov
- All email submissions must include in the subject line: DHS Inspector General

Target Salary: \$113,000 – Salary is commensurate with knowledge, skills and experience directly related to this job.

- This position is equivalent to an Assistant Commissioner

Pursuant to the state of Tennessee's policy of non-discrimination, The Tennessee Department of Human Services does not discriminate based on race, sex, color, creed, pregnancy, national or ethnic origin, age, disability or military services—in the admission or access to, or treatment or employment in its programs, services or activities.